

**Subject: Call for the Election of PhD Student Representatives within the Board of the National PhD Program in Public Administration and Innovation for Disability and Social Inclusion, administratively based at the Department of Mental and Physical Health and Preventive Medicine for the XL cycle.**

### **THE HEAD OF THE DEPARTMENT**

- Having seen** the Statute of the University of Campania “Luigi Vanvitelli”, issued by D.R. 645 of 10/17/2016, published in the Official Gazette of the Italian Republic – General Series – No. 261 of 8/11/2016, and entered into force on 23/11/2016;
- Having seen** the University Electoral Regulations, issued by D.R. 526 of 24/07/2017 – and amended by D.R. 903 of 06/11/2018, 362 of 15/04/2019, and 329 of 06/05/2020;
- Having seen** the University Regulation on Doctoral Research Programs, specifically Article 14, paragraph 6, which states: *"... The Academic Board is supplemented, for the discussion of educational and organizational matters, by a representation of PhD students, in a proportion not less than 15% of the total number of members of the Academic Board. The active electorate is granted to those enrolled in the doctoral cycle at the time of the elections.  
The passive electorate is granted to those enrolled in the doctoral cycle at the date of issuance of the decree calling the election.  
Elections are held within the first trimester of the start of each cycle and are called by the Head of the Department that administratively hosts the PhD program.  
Voting takes place electronically (e-voting), including the possibility of remote voting.  
The elected representative, appointed by decree of the same Head of the Department, remains in office for the duration of the cycle and, in any case, no later than the awarding of the PhD degree.  
In case of forfeiture due to loss of PhD student status or resignation, a new election will be held.  
Pending the election, the Academic Board is deemed validly constituted.  
For the establishment of this PhD student representation, the rules of the University Electoral Regulation governing the election of residents to the councils of specialization schools shall apply, where compatible, pending the integration of the aforementioned electoral regulation "*.
- Considered** The need to proceed with the elections for the appointment of the PhD students' representatives within the Board of the National PhD Program in Public Administration and Innovation for Disability and Social Inclusion, administratively based at the Department of Mental and Physical Health and Preventive Medicine;

### **DECLARES**

For the reasons mentioned in the introduction

#### **Art. 1 – Calling for the Election**

The elections are hereby called for the appointment of:

**No. 11** representatives of PhD candidates to the Board of the National PhD Program in Public Administration and Innovation for Disability and Social Inclusion, XL Cycle;



The elections shall be held on the following dates:

- on the 22 of May 2025, from 9:00 AM to 3:00 PM

**Art. 2 – Technical Administrator and Competent Office**

Voting operations shall be carried out electronically through the use of a dedicated platform — in compliance with the requirements of vote secrecy and certainty of expression — according to the procedures set forth in Article 6 below.

The technical administrator of the voting procedures is Mr. Bruno Serena, staff member of the Administrative Secretariat of the Department of Mental and Physical Health and Preventive Medicine. They are responsible for overseeing the voting process on the platform during the following phases:

- activation of the electoral procedure;
- input of the active and passive electorate;
- opening and closing of the voting operations;
- extraction of data related to vote counting.

The office responsible for the elections referred to in this decree is the Administrative Secretariat of the Department of Mental and Physical Health and Preventive Medicine.

**Art. 3 – Electoral Commission**

The Electoral Commission is composed of the Coordinator of the PhD program or their delegate — who must be a member of the PhD Academic Board — acting as Chair, along with two members selected from among the teaching and research staff of the same PhD program.

The Commission is thus constituted:

Prof. Francesca Gimigliano – Chair

Prof. Maria Rosaria Barillari – Member

Prof. Simona Signoriello – Member

The Electoral Commission is responsible for overseeing the electoral operations. It shall also exercise the functions assigned to the commission referred to in Article 10 of the current Electoral Regulations, as they are compatible with the present electoral procedure and the conduct of voting and vote counting operations, with the support of the technical administrator and the competent office for this procedure.

**Art. 4 – Polling Station Committee**

In accordance with Article 5, paragraph 4 of the Electoral Regulations, the Polling Station Committee is composed as follows:

Dr. Rosa Santo – Chair

Dr. Valentina Crimaldi – Member

Mr. Bruno Serena – Technical Administrator of the Polling Station (Department)

The Polling Station Committee will carry out its duties via videoconference, using the Microsoft Teams platform.

**Art. 5 – Active and Passive Electorate**

The **active electorate** is granted to those enrolled in the relevant PhD cycle as of the date of the elections.

The **passive electorate** is granted to those enrolled in the relevant PhD cycle as of the date of issuance of the decree calling the election.



Without prejudice to the eligibility of all those entitled to passive voting rights, any candidacies may be submitted to the Department exclusively via email to the address: [dip.salutementalefisica@unicampania.it](mailto:dip.salutementalefisica@unicampania.it) no later the 8th of May 2025. Submissions must be sent from the candidate's institutional email address (name.surname@unicampania.it) and must include a valid identity document. For the purposes of verifying whether the candidacy was submitted within the deadline, the timestamp of the email shall serve as proof of timely submission.

The form to be used for submission is attached (Annex no. 1) to this decree.

The individual declaration of candidacy must indicate the candidate's full name, date and place of birth, and role, and must be duly signed at the bottom.

The lists of those entitled to active and passive electorate shall be compiled by the competent office for the election, as identified in Article 2 above, and will be published in due time on the Department's official website.

In the event of any errors or omissions, individuals excluded from the list of eligible voters may submit a notification to the Secretariat of the Department of Mental and Physical Health and Preventive Medicine, via email at [dip.salutementalefisica@unicampania.it](mailto:dip.salutementalefisica@unicampania.it), within three working days from the date of publication. Any necessary amendments shall be made within five days of the report.

Only those included in the official lists of eligible voters will be permitted to vote.

#### **Art. 6 – Voting**

The online voting service allows voters to cast their ballots electronically. Each voter will be provided with the credentials required to access the electronic voting system, along with instructions on how to vote.

To cast their vote, voters must access a designated virtual polling station on the Microsoft Teams platform, where they will be identified by presenting a valid form of identification and subsequently authorized to vote. After verification, the voter must log into the University's e-voting platform using the credentials previously sent via email in the days leading up to the election.

For further details regarding the voting procedure, please refer to the University's website at the following link:

<https://www.unicampania.it/index.php/elezioni-online>

The vote shall be considered valid if at least 3% of eligible voters participate, in accordance with Article 1, paragraph 7 of the current Electoral Regulations.

In the event of a tie in the number of preference votes, the candidate with the greater seniority by age shall be declared elected. Each voter must present a valid identification document and may express only one preference.

#### **Article 7 – Proclamation and Appointment**

The Head of the Department will announce the elected candidates following the verification of the regularity of the election operations by the competent office.

Within ten days of the proclamation of the elected candidates, taking into account any possible appeals, the Head of the Department will formally appoint the elected individuals through a dedicated decree.

The term of the elected representatives lasts for the duration of the PhD cycle and, in any case, no longer than the completion of **the doctoral degree**.



Università  
degli Studi  
della Campania  
*Luigi Vanvitelli*

Scuola di Medicina e Chirurgia  
*Dipartimento di Salute Mentale e  
Fisica e Medicina Preventiva*



### **Article 8 – Referral rules**

For matters not provided for in this notice, reference is made to the current Electoral Regulations of the University.

### **Art. 9 - Advertising**

This provision is published on the Department's website.

**The Head of the Department**

**Prof. Armida Mucci**

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