



**Subject: call for election of doctoral students' representation in the College of Clinical and Experimental Medical Sciences with administrative seat in the Department of Mental and Physical Health and Preventive Medicine for XXXVIII - XXXIX and XL cycle**

**THE DIRECTOR OF THE DEPARTMENT**

- Having seen** the Statute of the University of the Studies of Campania "Luigi Vanvitelli", issued by R.D. 645 of 17/10/2016 and published in the Official Gazette of the Republic of Italy - General Series - No. 261 of 8/11/2016 and entered into force as of 23/11/2016;
- Having seen** University Regulations for the Discipline of the Doctoral Program, issued by R.D. No. 602 of 04/07/2023;
- Having seen** The University Election Regulations issued by R.D. No. 526 of 07/24/2017 - amended by R.D. No. 903 of 06/11/2018, No. 362 of 15/04/2019 and No. 329 of 06/05/2020;
- Having seen** Article 14, Paragraph 6, of the University Regulations for the Discipline of the Doctoral Program, which stipulates *"that The board of teachers shall be supplemented, to deal with teaching and organizational problems, by a representation of doctoral students in an amount not less than 15 percent of the total number of members of the board of teachers.*
- Election is given to those enrolled in the doctoral cycle on the date of the holding of the polls.*
- Electoral eligibility is granted to those enrolled in the doctoral cycle as of the date of issuance of the order calling the election.*
- Voting for the election shall take place within the first quarter of the beginning of each cycle and shall be called by the director of the department administrative headquarters of the doctoral program.*
- Voting operations are conducted electronically (e-voting), including the possible use of remote mode.*
- The elected representative, appointed by decree of the same department director, shall hold office for the duration of the cycle and in any case, not beyond the attainment of the Ph.D. degree.*
- In case of forfeiture due to loss of doctoral status or resignation, a new election will be held.*
- Pending the holding of the election, the college is validly constituted.*
- For the constitution of the aforementioned representation of doctoral students, the rules outlined in the University Election Regulations for the election of the representation of postgraduates on the board of specialization schools shall apply, to the extent compatible, pending the integration of the aforementioned Election Regulations."*
- Considering** that the representation of PhD students for the XXXVIII and XXXIX cycles is less than 15% of the total number of members of the teaching staff and in particular for the XXXVIII cycle 6 representatives were elected compared to 9 and for the XXXIX cycle 6 representatives out of 8 were elected;
- Noticed** therefore the need to integrate the aforementioned representation of PhD students for cycles XXXVIII and XXXIX;
- Noticed** also the need to proceed with the elections of the representation of the doctoral students within the College of the Doctorate of Research in Clinical and Experimental



Medical Sciences with administrative headquarters at the Department of Mental and Physical Health and Preventive Medicine for the XL cycle;

## DECREE

For the reasons cited in the introduction,

### **Article 1 - Calling of elections**

There are called, elections for the designation of:

No. 3 representatives of doctoral students in the College of Clinical and Experimental Medical Sciences XXXVIII cycle;

No. 2 representatives of doctoral students in the College of Clinical and Experimental Medical Sciences XXXIX cycle;

No. 8 representatives of doctoral students in the College of Clinical and Experimental Medical Sciences XL cycle;

Voting will take place on the following days:

**- May 27 and 28, 2025 from 9:00 to 15:00.**

### **Art. 2 - Technical manager and competent office.**

Voting operations are conducted electronically through the use of a platform dedicated for this purpose - in compliance with the requirements of secrecy and certainty of the expression of votes, by the modalities outlined in Article 6 below.

The technical managers of the voting procedures are Mr. Bruno Serena and Mr. Domenico Verde, on duty at the Administrative Secretariat of the Department of Mental and Physical Health and Preventive Medicine who are entrusted with the task of following the proceedings on the voting platform in the stages of:

- Activation of the election process;
- Inclusion of active and passive electorates;
- opening and closing of voting operations;
- Extraction of vote counting data.

The Office in charge of the elections referred to in this measure is the Administrative Secretary of the Department of Mental and Physical Health and Preventive Medicine

### **Art. 3 Election Commission**

The Election Commission is composed of the Doctoral Coordinator or his delegate, who is a member of the doctoral college, who chairs it, as well as two members chosen from among the teaching and research staff of the same doctorate.

It results as follows, for all three cycles:

Prof. Andrea Fiorillo

Prof. Antonio De Luca Component

Prof. ssa Paola Bucci Component

The Election Commission is responsible for the supervision of election operations; it is also responsible for the powers provided for the Commission under Article 10 of the current Election Regulations, insofar as they are compatible with the election procedure and the performance of voting and counting operations, with the support of the technical manager and the competent Office of the same procedure.



#### **Art. 4 - Seat Committee**

Under Article 5, Paragraph 4 of the Election Regulations, the Board of Elections is constituted as follows:

Dr. Alessandra Dace - President

Mr. Domenico Ferrara - Member

Mr. Bruno Serena - technical manager of the polling station Department.

The Seat Committee, which will conduct its business via videoconference, will set up, using the Microsoft Teams platform.

#### **Art. 5 - Active and passive electorate**

**Election** is given to those enrolled in the doctoral cycle on the date of the holding of the polls.

**Electoral eligibility** is granted to those enrolled in the doctoral cycle as of the date of issuance of the order calling the election.

Without prejudice to the eligibility of all eligible voters, any nominations may be submitted to the Department, exclusively by e-mail, at [dip.salutementalefisica@unicampania.it](mailto:dip.salutementalefisica@unicampania.it) by noon on May 13, 2025, through its institutional e-mail ([nome.cognome@unicampania.it](mailto:nome.cognome@unicampania.it)), with a valid identification document attached. To ascertain that the application has been submitted, within the above deadlines, the date of sending the e-mail shall be deemed to be the date of submission.

The forms to be used are attached (annex no.1) to this measure.

The individual declaration of candidacy must indicate the candidate's first name, last name, date, and place of birth, and role and must necessarily be signed at the bottom.

Lists of those eligible to vote and to stand for election will be prepared by the Office in charge of the election, referred to in Article 2 above, and will be published promptly on the Department's website.

Against any errors and omissions, eligible voters excluded from the list may make a report to the Secretariat of the Department of Mental and Physical Health and Preventive Medicine by e-mail, at [dip.salutementalefisica@unicampania.it](mailto:dip.salutementalefisica@unicampania.it), within three working days from the date of publication. Any changes should be made within five days of the report.

Only those on the lists of eligible voters will be eligible to vote.

#### **Art. 6 - Voting**

The online voting service allows voters to cast their votes electronically. Each voter will be provided with credentials to access the electronic voting system, along with instructions on how to cast a vote.

To vote, the voter must log in to a special virtual polling station on the Microsoft Teams platform, where he or she is identified by showing a valid ID and enabled to vote; then the voter must log in to the University's e-voting platform using the credentials received by email in the days leading up to the election.

For further details regarding the election procedure, please refer to the University web at the link: <https://www.unicampania.it/index.php/elezioni-online>.

The vote is valid if at least 3 percent of those eligible to vote have taken part, according to Article 1 paragraph 7 of the Election Regulations.

In the event of an equal number of preference votes, the candidate with greater seniority prevails. Each voter, to exercise his or her right to vote, must carry valid identification and may express only one preference.



Università  
degli Studi  
della Campania  
*Luigi Vanvitelli*

Scuola di Medicina e Chirurgia  
*Dipartimento di Salute Mentale e  
Fisica e Medicina Preventiva*



#### **Art. 7 - Proclamation and appointment**

The Director of the Department shall proceed to proclaim those elected after verifying the regularity of the election operations by the relevant office.

Within ten days after the proclamation of those elected, taking into account also any appeals, the Director of the Department shall appoint those elected by special order.

The elective component of doctoral students shall serve for the duration of the cycle and in any case, not beyond the attainment of the doctoral degree

#### **Art. 8- Referral rules**

For matters not provided for in this measure, please refer to the current University Electoral Regulations.

#### **Art. 9 - Publicity**

This measure is published on the Department's website.

**The Director of the Department**

**Prof. ssa Armida Mucci**

Scuola di Medicina e  
Chirurgia  
Dipartimento di Salute  
Mentale e Fisica e Medicina  
Preventiva

Largo Madonna delle  
Grazie 1  
80138 Napoli  
T.: +39 081 5666503  
F.: +39 081 5666523

[dip.salutementalefisica@unicampania.it](mailto:dip.salutementalefisica@unicampania.it)  
[dip.salutementalefisica@pec.unicampania.it](mailto:dip.salutementalefisica@pec.unicampania.it)  
[www.salutementalecfisica.unicampania.it](http://www.salutementalecfisica.unicampania.it)